



## **EVIDENCE OF ADDRESS & IDENTIFICATION:**

The Criminal Justice (Money Laundering and Terrorist Financing) Acts, 2010 - 2013 place a statutory obligation on all Financial Institutions, including St. Paul's Garda Credit Union Ltd., to take reasonable measures to establish the identity of any person prior to the establishment of a business relationship with that person.

Thereafter, on an ongoing basis, we must regularly update our member's identification documentation as per Section 54(3)(c) of the Act.

### **To comply with these requirements;**

**Serving Garda & Garda Reserve Members** must provide the following 3 items

- A copy of Garda ID
- A copy of current Photo ID with DOB (e.g. copy of current Passport or Driving Licence)
- Proof of Address (recent Utility Bill, Bank Statement, Government Issued Document etc. less than 6 months old)

**Retired Garda Members & Family Members** must provide the following 2 items

- **A certified copy** (see note below)\* of current Photo ID with DOB (e.g. certified copy of current Passport or Driving Licence)
- Proof of Address (recent Utility Bill, Bank Statement, Government Issued Document etc. less than 6 months old)

**Garda Civilian Members** must provide the following 3 items

- Documentary proof of their Garda Employee Number (e.g. Copy of Garda ID, Pay Slip etc.)
- **A certified copy** (see note below)\* of current Photo ID with DOB (e.g. certified copy of current Passport or Driving Licence)
- Proof of Address (recent Utility Bill, Bank Statement, Government Issued Document etc. less than 6 months old)

**Minor Members** (under 16) must provide one of the following

- **A certified copy** (see note below)\* of current Photo ID with DOB (e.g. certified copy of current Passport)
- OR
- A copy of Birth Certificate

**\*Certified Copy means** - Certified by signature of a Garda, Certified Public Accountant, Notary, Solicitor, Commissioner of Oaths, Justice of the Peace, or Medical Professional by using their business brand/stamp with the wording "Certified True Copy of Original Document"